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*Key Steps to Take  
Before Leaving Your  
Job*

JESSEL JONES



## *10 Key Steps to Take Before Leaving Your Job (Money + Finances)*

- ☐ Set a walk-away date
- ☐ Calculate how much you need to live monthly
- ☐ Multiply that by 6–12 months
- ☐ Track your current savings
- ☐ Cut unnecessary expenses
- ☐ Pay off or reduce any high-interest debt
- ☐ Create a “transition budget” (life + business costs)
- ☐ Set up a separate bank account for your business
- ☐ Start saving for your exit weekly or monthly
- ☐ List out financial responsibilities you can pause or adjust



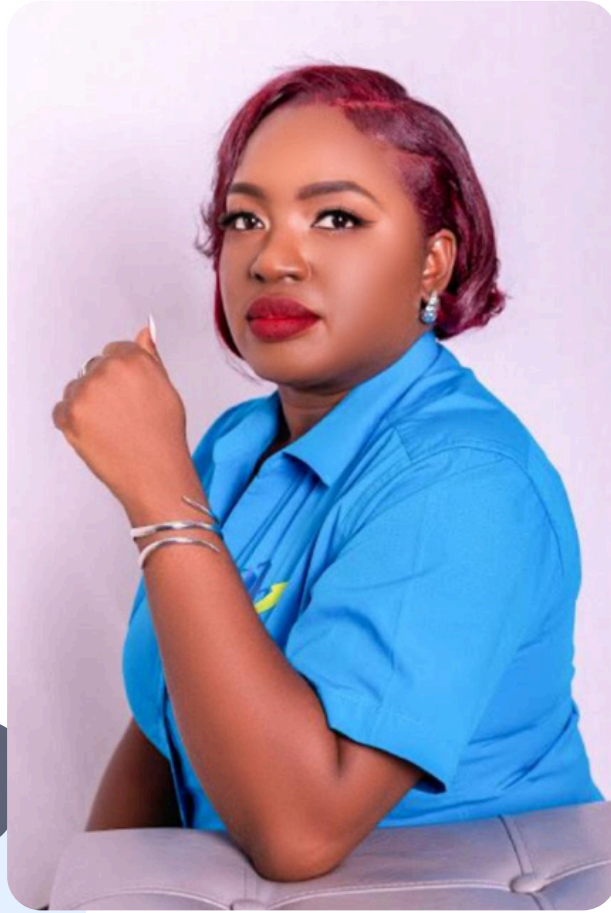
## *10 Key Steps to Take Before Leaving Your Job (Mindset + Clarity)*

- ☐ Write your “Why I’m leaving” statement
- ☐ Journal how you want to feel after you leave
- ☐ Identify your biggest fear about leaving
- ☐ List 5 things you’ve already overcome
- ☐ Define what success looks like for you
- ☐ Start acting like the person who already made the move
- ☐ Block time weekly for personal development
- ☐ Find 2–3 people who support your decision
- ☐ Join a community of people on the same journey
- ☐ Pray, meditate, or reflect on this decision consistently



## *10 Key Steps to Take Before Leaving Your Job (Business Prep + Strategy)*

- ☐ Choose what service or product you'll focus on
- ☐ Start testing your idea with real people
- ☐ Get feedback and refine based on that
- ☐ Build a simple offer or starter package
- ☐ Choose your business name and register it
- ☐ Draft a one-page business plan
- ☐ Research your ideal customer
- ☐ Set up your business social media or landing page
- ☐ Identify at least 2 streams of income
- ☐ Schedule your first sales or discovery call



*Thank You!*

I hope this checklist helped you feel more clear about your next steps. If you're planning your exit or even just thinking about it, I'd love to hear where you're at. Message me anytime. I'm rooting for you. My contact details are below.

*Jessel Jones*

1-868-341-5290

WWW.JESSELJONES.COM